



**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY, EUROPE, AND SEVENTH ARMY  
UNIT 29351  
APO AE 09014-9351

AEAIM-IA-PM

23 April 2004

MEMORANDUM FOR SEE DISTRIBUTION

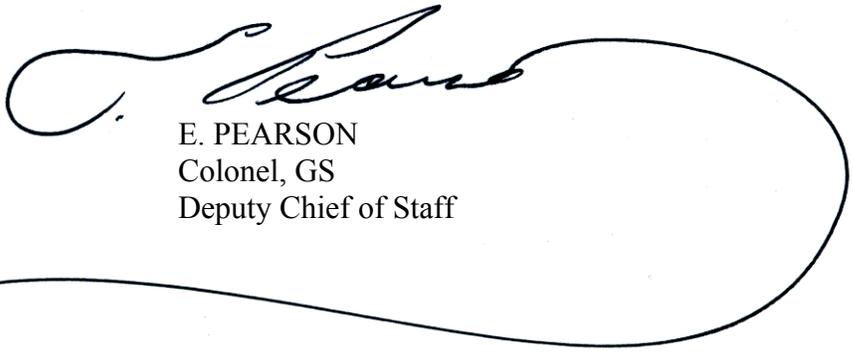
SUBJECT: Information Assurance Requirements for Performance Work Statements

This memorandum expires in 1 year.

1. Reference AR 25-2, Information Assurance, 14 November 2003.
2. Information assurance (IA) policy mandates that all contractual arrangements identify minimum IA requirements. The enclosure provides suggested language to meet this requirement. Requiring activities should use these statements when preparing performance work statements. The suggested language is not intended to be all inclusive. Personnel entering contractual arrangements should seek further guidance when reasonable and appropriate.
3. The USAREUR G6 (AEAIM-IA-PM, DSN 380-5206/5207) will provide help in developing IA-required statements.
4. The POC is Mr. Peters, DSN 380-5220, e-mail: gerald.peters@us.army.mil.

FOR THE COMMANDER:

Encl



E. PEARSON  
Colonel, GS  
Deputy Chief of Staff

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## SUGGESTED LANGUAGE

All information technology (IT) systems must be certified and accredited in accordance with AR 25-2, chapter 5; be assigned a mission-assurance category and level of confidentiality; and employ protective levels of robustness in accordance with AR 25-2, paragraph 4-4.

All systems must be configured to the Army in Europe computer security baseline or program-managed configuration requirements and meet minimum standards in AR 25-2, paragraph 4-5.

Individuals assigned to IT or information assurance duties must be trained and certified in accordance with AR 25-2, paragraph 4-3. Certification training must be reported on the Compliance Reporting Database at <https://informationassurance.us.army.mil/>.

The contractor shall ensure that all information assurance vulnerability alerts (IAVAs) are acted on and that compliance is reported to the information assurance program manager (IAPM) in accordance with AR 25-2, paragraph 4-25. Additionally, the contractor shall contact the IAPM to establish an account on the Compliance Reporting Database and identify information IT assets to enter in the database.

The contractor shall ensure that personnel employed in information technology or information assurance positions meet the personnel security standards in AR 25-2, paragraph 4-14. Foreign national employees must also meet personnel security standards in AR 25-2, paragraph 4-14.

The contractor shall report all incidents and intrusions in accordance with AR 25-2, paragraphs 4-21 and 4-22.

The contractor shall ensure that maintenance personnel meet standards in AR 25-2, paragraph 4-10.

The contractor shall protect, mark, and dispose of media in accordance with standards in AR 25-2, section VI.

Network security shall conform to standards in AR 25-2, section VII.

The contractor shall comply with portable electronic devices, wireless local area networks, employee-owned information systems, and miscellaneous processing equipment requirements in AR 25-2, paragraphs 4-28, 4-29, 4-30, and 4-31.

Unclassified but sensitive and classified information shall be protected in accordance with AR 25-2, chapter 6, when transmitted.

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